**DP meeting**

|  |  |
| --- | --- |
| **Meeting Date:** 15 April 2014 | **Meeting Time:** 3:15-4:14 |
| **Members Present:** | **Members Absent:** BGrinnell, SSeip, JDeneka, SEddy, KDrehmer, MSimons |
| **AGENDA*****What*** we will accomplish | **TIME** | **DECISIONS/ACTION ITEMS/NOTES**, | **NEXT STEPS*****Who*** will do ***what***, and ***when*** |
| Internal Assessment Update: | 5minutes | Any remaining/outstanding IA samples should be delivered to KGR ASAP |  |
| Exams: schedules, locations, mailings for students, bussing, etc. | 8minutes | Handouts:Exam scheduleBussing/Invigilator ScheduleTeacher responsibilities (checklists) |  |
| Resources for DP staff | 5minutes | <http://ibatcpp.weebly.com><http://ibatcppfaculty.weebly.com>L Drive: L:\IB Diploma Program  | What would you like to see? |
| Remaining Meetings 2014-2015 | 5minutes | Wednesday June 3rd—subject ATL in the DP (1hour...@ least)June 2nd—DP celebration, HS Theater  |  |
| Meetings 2015-2016 (3:15-4:14PM… standard) | 5minutes | Wednesday: September 16thTuesday: November 10thWednesday: January 13thTuesday: March 15th  |  |
| Updates pre-2015-16 | 5minutes | ATL in the DP—conference and updates (where/how)Checklists (registration, etc.) |  |
| Textbooks: for updated courses/new courses | 5minuntes | Form… |  |

|  |  |
| --- | --- |
| **Suggested Future Agenda Items:** | **Date/Time of Next Meeting:**  |